

MINUTES OF 2/2/09 VILLAGE OF MAMARONECK BOT WORK SESSION

The work session began at 5:00 p.m.

Attendees:

Mayor Kathleen Savolt
Trustee Thomas Murphy
Trustee Toni Ryan
Trustee John Hofstetter
Trustee Randi Robinowitz
Acting Village Manager, Rob Yamuder
Consultant, Rick Herbek
In-coming Village Manager, Richard Slingerland
Village Attorney, Janet Insardi
Clerk-Treasurer, Agostino A. Fusco
Recreation Supervisor Roseann Saracino
Building Inspector, John Winter
IT Consultant, Al Peron

The following items were presented and discussed:

I. A. Day Camp 2009

There have been discussions with Dr. Mustich of the Rye Neck School System to hold the day camp at Bellows next year, as this is the best option for the Village residents. Dr. Mustich offered only the weeks of June 29 through July 24. This will not work as the staff needs the week of June 29 to be trained and set up the camp. Ideally the Village would like to hold the camp from July 6 through August 7. To do this, a tent would be rented, at the cost of \$5,000 and used for the last two weeks of camp in conjunction with the Annex building. Bathrooms may be an issue as there are only two in the Annex. Dr. Mustich also stated that the Village would be charged a custodian fee of approximately \$19,000.

It was decided that Rick Herbek would continue to negotiate the custodian fee with Dr. Mustich.

Fees, the Village subsidy and scholarships were discussed. When the negotiations with Dr. Mustich are complete, the Board can look at different subsidy scenarios. It was decided that the availability of scholarships will be advertised in any printed and website literature.

B. Beach and Parking Fees

There has been no change in these fees since 1997. Of the 229 seasonal passes sold in 2008, only two were sold to non-residents. The Board decided to review the proposed fee increases and revisit at their 2/17 work session. There was discussion on the inability to monitor boaters using the ramp very early or late in the day when the booth is not monitored and how there is no mechanism in place to charge these people a fee or ticket them. It was suggested that boaters receive a parking and ramp pass for the day when paying the fee, which will need to be displayed in their windshield. This would allow the police department to ticket any cars that do not have a pass displayed. It was suggested to also sell yearly ramp passes as boaters use the ramp during times of the year when the booth is not manned.

Ms. Insardi informed the Board and staff that she is working with department heads on all fees charged in the Village; how much is charged and when they were last raised. The Mayor suggested looking at the Village Fee Schedule every November. Trustee Hofstetter noted that fees should be adjusted annually for the cost of living.

2. Part Time IT Assistance – Budget Transfer

As there has been no change to the IT department since Jean Peron's retirement in June, the onus has fallen on the Village's IT consultant. As he is not and was never intended to be a full-time employee, a part time person needs to be added for the remainder of the fiscal year, at which time, an IT plan should be in place. There was discussion on how other municipalities handle their IT departments and also the possibility of it being a shared service. There was also discussion on including the Police Department's needs in the IT plan as they have 1/3 of a trained police officer handling their IT needs.

There will be a budget transfer for additional IT support at the 2/9 BOT meeting.

3. Train Station Parking

There was discussion on the issue of overselling parking passes and the problem encountered this past year. The issue of parking fees charged and how other municipalities handle train station parking were discussed. It was decided to raise the fees for residents 5% and for non-residents 10% across the board for all parking passes. It was also decided to continue to sell pro-rated passes during the year; however, the refunding of monies for passes returned during the year will not continue. There was also discussion on allowing commuters to park at long term meters if no spaces are available in the lots at no charge.

The new fee schedule will be on the agenda for the 2/9 BOT meeting.

4. Budget Transfer – Attorney's Office

This item was moved to Executive Session as personnel issues are involved.

5. Firehouse Construction

Rick Herbek stated that he is taking a personal interest in this project and was at the firehouse at 8 a.m. as work was scheduled to be done. He will attend the remainder of meetings held with the contractor and it was asked that John Winter do so as well. The project is scheduled for substantial completion on March 5, 2009. There are funds available in the contingency account for the completion of the project and for the fitting out of two kitchens.

The extension of the contract with the General Contractor will be on the agenda for the 2/9 BOT meeting.

6. Building Department – Code Enforcement Increase (\$5,000)

This item was moved to Executive Session as personnel issues are involved.

7. Various Staff Updates

A. CDBG – Rob was congratulated on the Village receiving 5 of the 7 grants applied for.

B. Hazard Mitigation Plan and CRS Update – The HMP should be signed off on in a matter of weeks. The CRS can be worked on, but cannot be approved until the HMP is approved. Mr. Yamuder stated that the most any municipality can receive from the CRS is 45% and at first blush it appears that the Village will receive 5-10% of 45%. He also stated that the CRS can be submitted at any time during the year and he is shooting for the June submission.

C. GIS Project- Mr. Yamuder gave an update on the part-timers progress to date and what this program can do. There was discussion on future Village property section, block and lot numbers and how this will be the same number used at the Town level. The Mayor suggested that the Village work with the Joint Water works on this project as they are in the process of beginning a similar venture. The Mayor also asked Mr. Yamuder to have a clear plan of what resources will be needed to complete and assure the continuation of this project.

D. Snow Budget – There will be a Budget Transfer in the amount of \$55,000 presented at the 2/9 BOT meeting to cover \$122,000 of estimated expenditures accrued by Tony Iacovelli.

Miscellaneous – Mr. Yamuder reported that the Village received an \$8,000 discount on the Gunderboom.

On motion of Mayor Savolt, seconded by Trustee Hofstetter:

RESOLVED, that the Board convene to Executive Session at 7:50 p.m. to discussion matters to the employment and promotion of particular individuals and discussions regarding the Shel Drake litigation.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

ADJOURNMENT

The Board exited Executive Session at 8:45 p.m. and there being no further business to come before the Board, on motion duly made and seconded, the meeting was adjourned.

PREPARED BY:
SALLY J. ROBERTS,
SECRETARY

RESPECTFULLY SUBMITTED BY:
AGOSTINO A. FUSCO,
CLERK-TREASURER